

Shipper's Pre-Inspection Checklist

Company Name: _____

Date of Review: _____

Items to be Checked	Yes	No
• Possession of Current 49 CFR and State Hazmat Regs.		
• Proof of Registration:		
USDOT Hazardous Materials Registration		
Two Previous Years' Certificates		
USDOT Number (either shipper or carrier)		
• Proof of Registration with Emergency Service		
• Company-Specific Hazardous Materials Security Plan		
In-Depth Security Training		
• Hazardous Materials Training (employees)		
Evidence of General Awareness Training		
Evidence of Safety Training		
Evidence of Function-Specific Training		
Evidence of Security Awareness Training		
Evidence of Driver Training for Dock Staff		
Certificates in File for Each Employee		
Copies of Training Materials Available		
• Proper Shipping Description Requirements		
Proper Shipping Names Correct		
NOS Descriptions with Technical Names		
Hazard Class Correct		
UN/NA ID Number Correct		
Packing Group Listed Correctly		
Technical and Group Names		
Exemptions/Ltd Qty/Hazardous Substances		
Marine Pollutants/Poisonous Materials		
Shipper's Certification/Emergency Response Phone #		
• Packaging Requirements and MSDS Information		
Specification Markings on Packages		
All Proper DOT Markings on Packages		
Necessary Sides Have Proper DOT Labeling		
Shipper Can Document DOT Placarding		
Shipper Has Packaging Properly Segregated		

Hazardous Materials are:

(C) Carried

(S) Shipped

(B) In Tank (Bulk)

(N) In Package (Non-Bulk)

(Circle below all that apply based on your products and packagings shipped.)

1.1	Explosives (Mass Haz)	C	S	B	N
1.2	Explosives (Proj. Haz)	C	S	B	N
1.3	Explosives (Fire Hazard)	C	S	B	N
1.4	Explosives (No Blast Haz)	C	S	B	N
1.5	Very Intense Explosive	C	S	B	N
2.1	Flammable Gas	C	S	B	N
2.2	Non-Flammable Gas	C	S	B	N
2.3	Poisonous Gas	C	S	B	N
3	Flammable Liquids	C	S	B	N
	Combustible Liquids	C	S	B	N
4.1	Flammable Solids	C	S	B	N
4.2	Spontaneously Combustible	C	S	B	N
4.3	Dangerous When Wet	C	S	B	N
5.1	Oxidizer	C	S	B	N
5.2	Organic Peroxide	C	S	B	N
6.1	Poisonous Material (Liq.)	C	S	B	N
6.1	Poisonous Material (Solid)	C	S	B	N
6.2	Infectious Substances	C	S	B	N
7	Radioactive (placard req.)	C	S	B	N
7	Radioactive (no placard)	C	S	B	N
8	Corrosive Material	C	S	B	N
9	Misc. Hazardous Material	C	S	B	N
PIH	Poison Inhalation Hazard	C	S	B	N
RQ	Hazardous Substance	C	S	B	N
	Hazardous Wastes	C	S	B	N
ORM	Other Regulated Materials	C	S	B	N
	Marine Pollutants	C	S	B	N
	Other	C	S	B	N

Notes: _____

